

# Vacating Form

Please print and deliver completed and signed form to your Right Choice Property Manager.

## VACATING INFORMATION

**Property Manager:** .....

**Your Name:** .....

**Property Address:** .....

**Hereby give twenty-one (21) days notice from tomorrow's date being the:**      .....

**I/We confirm that vacant possession of the above-mentioned property will be delivered on or before the:**      .....

## TERMS AND CONDITIONS

In accordance with the Residential Tenancies Act, 1997. I/We acknowledge the rent must be paid up to the date of vacating and my/our responsibility under the Act that states: A tenant under a tenancy agreement shall not refuse to pay rent on the grounds that he intends to regard as rent by him the security deposit is held with the RTBA and therefore it is mandatory to complete a bond claim for the return of the security deposit. I/We advise that the forwarding address for the refund of the security deposit is:

**Forwarding Address:** .....

**Suburb:** .....

**Postcode:** .....

**State:** .....

**Name:** .....

**Phone - Day:** .....

**Mobile:** .....

**Email:** .....

**Applicant Signature:** .....

*(If more than one applicant, "I" means "We" in this form). "I have read and I understand the above information"*

**Date:**      /      /      .....

DAY      MONTH      YEAR